

DAVE ALLEN PHOTO WORKSHOP RESERVATION FORM

In order to book a workshop, please print this form, complete, sign and mail it to the address at the bottom of this page. Or you can scan it or take a picture with your cell phone and email it to allen361@gmail.com. Kristin or Dave will follow up with you to confirm your registration and provide further information. Note: Please keep a copy of this form for your records.

Name: _____

Address: _____

email: _____ Phone number(s): _____

Workshop name: _____ Workshop date: _____

Emergency contact name _____

Emergency contact phone _____

This information will help us tailor the workshop to you.

What is your level of experience? _____

What equipment are you currently using? Canon Nikon Other

What computer do you currently use for image processing?

Macintosh or PC

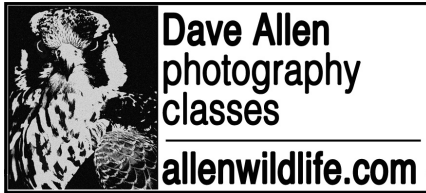
Laptop, Desktop, or Tablet

What program(s) do you currently use for image processing?

Will you be staying in an RV? Yes No

How did you hear about this workshop? _____

Deposit: Enclosed Made by PayPal In the mail



Deposit

Please refer to allenwildlife.com for the cost of each workshop or class and what is needed to secure your reservation. A deposit is required for all workshops and is due upon registration. Please read the policies below before sending a deposit.

Reservations are held for participants who send in their payments and all required forms on a first-come, first-serve basis. Participants who send in their payment and form after the workshop is filled may be placed on a waiting list if they so desire.

You can use PayPal to make your payment (send to theallensmail@gmail.com), or you can send a money order, bank check or personal check to the mailing address below.

Payment of Balance

In order to secure your spot in a workshop, payment of the balance due must be received no less than 30 days before the scheduled beginning of the event unless otherwise stated in the workshop description. We will invoice you to remind you of any balance due.

If this balance is not paid by 30 days before the scheduled beginning of the event (or your check is refused), we reserve the right to sell your spot to another participant. If this occurs, we will return your monies paid—less the deposit—to you upon receipt of all fees from your replacement. If you paid via PayPal, any PayPal fees incurred upon receipt of your payment(s) will be deducted from any monies returned to you.

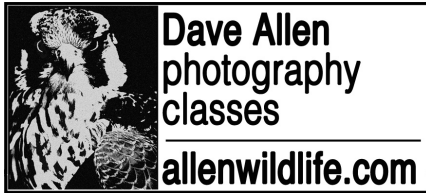
Cancellations

Unless otherwise indicated for a specific event, if you cancel your participation in any workshop, registration deposits and workshop fees will be refundable according to the following schedule.

If you paid via PayPal, any PayPal fees incurred by Dave Allen/Allen Wildlife upon receipt of your payment(s) will be deducted from any monies returned to you.

Under certain circumstances, and at the sole discretion of Dave Allen/Allen Wildlife, registration deposit fees paid by the registered participant may be applied toward payment for future workshops or services to be provided by Dave Allen/Allen Wildlife.

- Cancellation 60+ days before the start: Full refund including deposit.
- Cancellation 59-30 days before the start: Full refund of class fees, not including deposit. If your space can be filled, we will refund all monies after your replacement has paid in full.
- Cancellation less than 30 days prior to the start: Full refund of class fees, not including deposit, less any direct expenses incurred by Dave Allen/Allen Wildlife (such as non-refundable hotel deposits). However, if your space can be filled, Dave Allen/Allen Wildlife will refund all monies paid after your replacement has paid in full.



Trip Insurance

For your protection, and because emergencies can arise which could prevent your participation, you may want to purchase a travel insurance policy from a travel agent or from a company such as [Travelguard](#). Although details of policies vary, trip cancellation insurance typically offers you some reimbursement of your expenses in case of unforeseeable events, cancellation by Dave Allen/Allen Wildlife, personal illness and/or family emergencies, or other events which force you to suddenly cancel a trip.

If Dave Allen/Allen Wildlife Cancels a Workshop

Dave Allen/Allen Wildlife reserves the right to cancel workshops at any time and for any reason. In the case that Dave Allen/Allen Wildlife cancels a workshop, Dave will promptly refund all moneys paid (minus any funds for services already rendered, such as for a partially completed workshop) to registered participants.

Policies

Some workshops have a minimum number of participants. The Allens will advise you when the minimum is met. Please wait to purchase any plane tickets until this point.

If you wish to have spouses, family members, and/or friends accompany you on the workshop, that person must do so as a paying participant if they accompany us on any photo shoots or attend classes. If you are looking for a lodging and meals rate, please contact me.

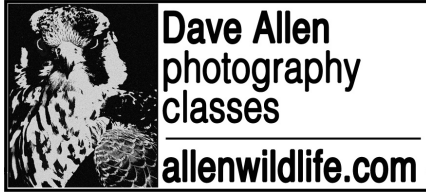
Allowing children to attend the workshop—even just to accompany a parent who is attending—does not work. Not only do we worry about the safety of children as we become engrossed in the workshop, but our clients bring expensive gear and we have a duty to see that it, too, remains safe and secure. So, no children, please. If a family member is between the age of 13 and 18, please check with us before registering.

For each workshop, we prepare as best as we can for emergencies. So please let us know about any medical conditions. Note that we always keep this info confidential.

The workshops/classes will begin at their scheduled times, regardless of participants' tardiness so that we may be fair to the rest of the group.

While Dave is most familiar with Canon cameras, participants should have a basic working knowledge of their equipment before coming to the workshop. The principles learned in this workshop will, for the most part however, apply to any brand of DSLR camera you may use. Knowledge of your camera's exposure bracketing capabilities ahead of time will come in handy.

The workshop will be held rain or shine. Be prepared with proper rain gear. Some locations have shelters or we can work on techniques using your vehicle as a blind. In the case of significantly inclement weather, we will work inside using slide shows, critiques, photo processing and workflow.



Unless otherwise specified, participants are responsible for all lodging and travel to and from the workshop sites. We will encourage carpooling during the workshop. Please be sure that you are prepared for any terrain difficulties and walking distances.

Not all potential species will be able to be photographed in a single workshop period. A selection of cooperative and photogenic species will be the focus, based on Dave's discretion.

I gear my workshops toward making sure you learn something new and/or perfect something you already know — whether that means a better understanding of photo techniques, becoming more comfortable with your equipment, understanding nature's subjects better, or all of the above. I strive to share both my knowledge of the natural world and photography techniques so that you'll leave feeling as if you've accomplished something in addition to having had a good time.

Please list any special dietary restrictions, allergies, physical limitations or other needs/concerns:

Please list any medical conditions. (Confidential.)

Waiver

I understand that Allen Wildlife and/or Dave and Kristin Allen, are not responsible for (including, but not limited to) inclement weather, any other acts of nature, illness, bodily injury or harm, accidents, equipment damage, personal theft, or travel hazards; they cannot and do not guarantee that birds/photography subject matter will be present or responsive at any given location/time. I assume all risks and hold Allen Wildlife and/or Dave and Kristin Allen harmless for any and all liability, actions, causes of action, claims, debts, and demands which arise in connection with the workshop. The terms hereof shall serve as a release and assumption of risk for my administrators, executors, and for all members of my family.

I have read and agree to the terms and conditions on all pages above.

Signature _____ Date _____

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